

**Friends of the Tewksbury Public Library  
May Board Meeting 5/13 @ 7 pm**

The meeting was called to order by Mary Ann at 7:05 PM

**Attendance**

Mary Ann Taylor, Lauren Chappell, Cathy Dwyer, Diane Giarrusso, Janis Giles, Doret Pool

**Minutes:**

Janis moved to accept the minutes with the caveat of Janis's name being misspelled in the Treasurer's Report section. Lauren seconded the motion.

**Treasurers Report**

Janis presented the financial information for the month of April. The month had a strong income due to library reimbursements, donations, and good fundraisers. There were very few debits resulting in a net income of \$5,694. At the current time, the total assets are \$98,673. Doret moved to accept the Treasurer's Report and the motion was seconded by Mary Ann.

**Director's Report – Diane Giarrusso**

Diane provided a Director's Report on the status of items at the library:

- Nicole left on May 8<sup>th</sup>. The work she was doing has been spread among other employees with Diane doing a majority. This will be the situation until Diane hires a replacement, which could be as late as July.
- The marketing committee is available to discuss a T-shirt option whenever the group is ready. We have chosen to delay this fund raiser until later, possibly tying it in with Library Month.
- Final plans for summer reading programs will be available in June.
- The 2027 library budget has been approved at the Annual Town Meeting.
- The library will be closed Memorial Day weekend (May 23-25, 2026)

**Trustee Report – Cathy Dwyer**

Work is continuing with the policies with one more to be completed. Approved policies appear on the library website.

**Old Business:**

**Wine Tasting Event:**

The event was successful. Tickets were sold for a total of \$485. One Stop gave the Friends a \$200 donation. Other income will be validated by Janis and Mary Ann.

**Dine Out for a Week 2026**

Janis and Mary Ann will be contacting potential restaurants next week to get this finalized.

2026 Book Donation Event Dates: All Saturdays @ 9:30 am- 12:30 pm

September 19 & November 7

Friends Annual Meeting 4/25 10:00 – Noon

The Annual Meeting was held and the following officers were reelected.

- Janis Giles as Treasurer
- Lauren Chappell as Corresponding Secretary
- Mary Ann Taylor as President

We are looking for other folks to step up to become board members. Some of the current board will not be running for reelection and we need people to continue the Friends organization. If you are interested, you can work with current board members to see the responsibilities needed for each position. Please email the Friends [friendstplibrary@gmail.com](mailto:friendstplibrary@gmail.com) for further information.

Friends Book & Bake Sale May 16 (9:30 a -12:30 p ) (In conjunction with the Garden Club Plant Sale)

We need folks to bake. Please go to this link to bake:

<https://www.signupgenius.com/go/10C0D49ABAC2EA4FFC16-63216444-bake>

*From the Tewksbury Board of Health*

*Bakers should prepackage items into separate baggies to keep the product fresh, and to limit bare hand contact with the food.*

- If there are nuts of any kind in the product, it should be labeled clearly.*
- Products with custards, raw egg products, soft cheeses, meats and dairy must never be sold as they require refrigeration.*

We also need folks to help sell the Blind Date with the Books and the baked goods. To volunteer please go to this link <https://www.signupgenius.com/go/10C0D49ABAC2EA4FFC16-63216461-bake#/>

Also, for either opportunities, you can email the Friends at [friendstplibrary@gmail.com](mailto:friendstplibrary@gmail.com)

Dine Out at Mac's Ice Cream

Dine Out scheduled for Tuesday, May 19 all day. Need to mention the Friends when you order.

Possible Fund Raising Events

Music Bingo:

Lauren provided an update on the Music Bingo plans. The vendor is waiting for a date but it will need to be September or November as he is booked for October. We are considering November but will need to decide if this is going to be a weekend event or not. Mary Ann will contact the Elks to determine availability of space.

Music Bingo will generally be up to 4 rounds, which is about 2 hours. The vendor will charge \$200 for the event and provide all the equipment as well as set the space up.

## Yard Sale:

We discussed the possibility of doing another yard sale but have it outside this time. More will be discussed on this.

Are there any other fund raising ideas?

## Friends Awareness Program

Continue to create awareness on what the Friends do for the library. We work with Robert Hayes to find out what in-person events are scheduled for large turnouts. Our goal is to have a monthly presence at these events

## Friends' Monthly Meeting Information

Past minutes, current meeting agenda and Director's Report can be found on the Friends' website under the tab "About Us". This is the link [About Us](#).

The current agenda and meeting minutes are available on the Friends' website. Zoom invites will be included on this page as well. Interested folks may also email the Friends for the Zoom invite. Meeting reminders will be posted in the library and Friends emails.

*Note: Attendance at meetings has been sparse. Therefore other than our Annual Meeting, in-person meetings will be discontinued until further notice.*

## **New Business:**

### Corning's 175th anniversary

The Friends were invited to celebrate Corning's anniversary. Corning sponsors several Tewksbury non-profits that were recognized at the celebration. The Friends were mentioned and we are looking to have a joint book donation drive with Corning for our fall drive. In addition, Corning will supply 175 filled backpacks for the library's August drive for school supplies.

### Summer Concerts

Once the Summer Concert schedule has been announced we will be looking for volunteers for our concert raffle sales.

The meeting closed at 7:33 PM.

## **Proposed Fundraisers for 2026**

Blind Date a Book Sales TBD

### January

Membership Drive

### February

Love Your Library Promotion – Request online donations

Blind Date with a Book

### March

Dine Out (1) Vic's Waffle House

### April

Wine Tasting @ Oakdale

"Dine Out Free for a Week" (DOFW) Raffle

### May

Mac's Ice Cream

Friends Bake Sale & Blind Date Book Sale to coincide with Garden Club Event

June  
 Concert Raffle Sales  
 Dine Out (2)?  
July  
 Concert Raffle Sales  
August  
 Concert Raffle Sales

September  
 Dine Out (3)?  
 Meadowlands Ice Cream?  
October  
November  
 Dine Out (4)?  
 Countdown to Christmas?  
December  
 Countdown to Christmas

**2026 PROPOSED CALENDAR**

<p><b><u>JANUARY</u></b>          1/7 FOTPL Meeting @ 7 pm Zoom          Start of Membership Drive</p>	<p><b><u>FEBRUARY</u></b>          National Love Your Library Month: Love Your Library Fund Drive          2/4 FOTPL Meeting @ 7 pm Zoom          Blind Date w/Book Sales:          2/12 4:00 PM - 7:00 PM Winter Market – Tewksbury Senior Center          2/21 Book Donation Event</p>	<p><b><u>MARCH</u></b>          3/4 FOTPL Meeting @ 7 pm Zoom          3/30 Dine Out at Vic's Waffle House @ 4pm – 7p with 50/50 raffle</p>
<p><b><u>APRIL</u></b>          4/1 FOTPL Meeting @ 7 pm Zoom          4/25 Annual Board Meeting @ 10 am          4/28 Wine Tasting @ One Stop Liquors/Oakdale</p>	<p><b><u>MAY</u></b>          5/2 Book Donation Event          5/13 FOTPL Meeting @ 7 pm Zoom          5/16 Friends Blind Date &amp; Bake Sale Date coincides with Garden Club Event: 9:30 – 12:30 pm          5/19 Mac's Ice Cream Dine Out</p>	<p><b><u>JUNE</u></b>          6/4 FOTPL Meeting @ 7 pm Zoom</p>
<p><b><u>JULY</u></b>          FOTPL Meeting Suspended          Summer Concerts starting @ 6:30 pm</p>	<p><b><u>AUGUST</u></b>          FOTPL Meeting Suspended          Summer Concerts starting @ 6:00 pm</p>	<p><b><u>SEPTEMBER</u></b>          9/2 FOTPL Meeting @ 7 pm Zoom          9/19 Book Donation Event</p>
<p><b><u>OCTOBER</u></b>          10/1 FOTPL Meeting @ 7 pm Zoom</p>	<p><b><u>NOVEMBER</u></b>          11/4 FOTPL Meeting @ 7 pm Zoom          11/7 Book Donation Event</p>	<p><b><u>DECEMBER</u></b>          12/2 FOTPL Meeting @ 7 pm          Zoom</p>